



MINUTES OF THE CRESCENT FIRE PROTECTION DISTRICT BOARD OF DIRECTORS

**REGULAR MEETING HELD
MONDAY, APRIL 13, 2026
AT 5:00 P.M.**

1. OPEN SESSION

1.1 CALL TO ORDER

Vice Chair Maxwell called the meeting to order at 5:00 PM.

1.2 ROLL CALL

Board members present:

- Vice Chair Jon Maxwell
- Director Jim Nelson
- Director Dave Short

Board members absent:

- Chair Jim Erler
- Director Rick Kelley

Staff members present:

- Interim Fire Chief Bill Gillespie
- Administrative Specialist Vanessa Duncan
- Captain Dana Reno
- Captain Beau Smith
- Captain Everett Buell

1.3 FLAG SALUTE

The Pledge of Allegiance was led by Director Nelson

2. PUBLIC PARTICIPATION

No public comment at this time.

3. CONSENT CALENDAR

3.1 APPROVE MINUTES OF THE REGULAR MEETING OF FEBRUARY 9, 2026

3.2 APPROVAL OF WARRANT CLAIMS FOR PERIOD COVERING FEBRUARY – MARCH 2026

On a motion by Director Nelson, seconded by Director Short, motion carried 3/0/2 with Director Kelley and Chair Erler being absent; the Board of Directors approved the Consent Calendar.

4. NEW BUSINESS

Take action as necessary and appropriate.

4.1 AUTHORIZE STAFF TO EXPLORE TYPE III FIRE ENGINE OPPORTUNITIES

RECOMMENDATION

1. Receive staff report
2. Technical questions from the Board
3. Take public comment
4. Further Board discussion
5. Authorize staff to explore potential opportunities to obtain a Type III fire engine, including donation or low-cost transfer options in coordination with the Parks Service, and report back to the Board

On a motion by Director Nelson, seconded by Director Short, motion carried 3/0/2 with Director Kelley and Chair Erler being absent; the Board of Directors authorized staff to explore potential opportunities to obtain a Type III fire engine, including donation or low-cost transfer options in coordination with the Parks Service, and report back to the Board.

5. OLD BUSINESS

Take action as necessary and appropriate.

5.1 APPROVE THE REVISED COST ASSOCIATED WITH THE STRIPING PROJECT

RECOMMENDATION

1. Receive staff report
2. Technical questions from the Board
3. Take public comment
4. Further Board discussion
5. Approve the revised cost for the striping project

Following presentation of the staff report, Chief Gillespie escorted the Board members to the apparatus bay to view the apparatus proposed for restriping. The Board reconvened in open session at 5:36 p.m.

Captain Reno, Captain Buell, Captain Smith provided comments regarding the striping project.

On a motion by Director Short, seconded by Director Nelson, motion carried 3/0/2 with Director Kelley and Chair Erler being absent; the Board of Directors approved the revised cost for the striping project and directed that any unspent funds be carried forward into the subsequent fiscal year budget.

6. CHIEFS REPORT

Take action as necessary and appropriate.

UPDATE ON CURRENT MATTERS AND THOSE IN PROGRESS

6.1 RESPONSES OCCURRED BETWEEN: 02-01-26 to 03-31-26

Interim Fire Chief Gillespie informed the Board on the calls for February and March.

6.2 UPCOMING 2X2 MEETING

Interim Fire Chief Gillespie reported the upcoming 2X2 meeting will be held on April 21st, 2026 at 5PM.

6.3 FIRE CHIEF RECRUITMENT UPDATE

Interim Fire Chief Gillespie reported that the Fire Chief recruitment flyer and job description had been drafted and would be published soon.

6.4 PAVING PROJECT

Chief Gillespie noted the paving project will start in late April or early May.

Additionally, Interim Fire Chief Gillespie provided an update on the final cost of the admin office renovation project, which totaled approximately \$2,047.

7. BOARD COMMENTS

The Board expressed interest in pursuing research and planning efforts related to potential kitchen and dorm room renovations.

8. ADJOURNMENT

There being no further business to come before the Board, Vice Chair Maxwell adjourned the meeting at 5:50PM of the Crescent Fire Protection District Board of Directors to the next regularly scheduled meeting on May 11, 2026 at 5:00PM.

ATTEST:

Vanessa Duncan, Clerk of the Board
Crescent Fire Protection District