CRESCENT FIRE PROTECTION DISTRICT
255 W. Washington Blvd., Crescent City, CA 95531
707.464.2421

MINUTES OF THE CRESCENT FIRE PROTECTION DISTRICT BOARD OF DIRECTORS

SPECIAL MEETING HELD DECEMBER 11, 2025 AT 4:00 P.M.

1. OPEN SESSION

1.1 CALL TO ORDER

Chair Nelson called the meeting to order at 4:00 PM.

1.2 ROLL CALL

Board members present:

- Chair Jim Erler
- Vice Chair Jon Maxwell
- Director Jim Nelson
- Director Dave Short
- Director Rick Kelley

Staff members present:

- Administrative Specialist Vanessa Duncan

1.3 FLAG SALUTE

The Pledge of Allegiance was led by Director Short.

2. PUBLIC PARTICIPATION

No public comment at this time.

3. NEW BUSINESS

Take action as necessary and appropriate.

3.1 ADOPTION OF RESOLUTION NO. 25-004 – FEDERAL SURPLUS PROPERTY PROGRAM PARTICIPATION

RECOMMENDATION

1. Receive staff report
2. Technical questions from the Board
3. Take public comment

4. Adopt Resolution No. 25-004 approving the District's application to the Federal Surplus Property Program
5. Authorize Board Chair Jim Erler to execute the Federal Surplus Property Program Eligibility Application and all related documents

On a motion by Vice Chair Maxwell, seconded by Director Nelson, motion carried unanimously 5/0; the Board of Directors adopted Resolution No. 25-004 approving participation in the Federal Surplus Property Program and authorized Chair Jim Erler to execute the Federal Surplus Property Program Eligibility Application and all related documents.

4. ADJOURNMENT

There being no further business to come before the Board, Chair Erler adjourned the meeting at 4:11 PM of the Crescent Fire Protection District Board of Directors to the next regularly scheduled meeting on January 12, 2026 at 5:00PM.

ATTEST:

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Vanessa Duncan, Clerk of the Board
Crescent Fire Protection District