CRESCENT FIRE PROTECTION DISTRICT
255 W. Washington Blvd., Crescent City, CA 95531
707.464.2421

AGENDA OF THE CRESCENT FIRE PROTECTION DISTRICT BOARD OF DIRECTORS

REGULAR MEETING HELD MONDAY, NOVEMBER 9, 2026 AT 5:00 P.M.

Submit comments via ccfire@crescentcity.org; or submit a written comment by filing it with the Administrative Specialist at 255 W Washington Blvd, Crescent City, California 95531 prior to 5:00 pm, November 9, 2026. If you require special accommodation, please contact Administrative Specialist, Vanessa Duncan at 464-2421.

1. OPEN SESSION

1.1 CALL TO ORDER
1.2 ROLL CALL
1.3 FLAG SALUTE

2. PUBLIC PARTICIPATION

Any member of the audience is invited to address the Board on any matter that is within the jurisdiction of the Crescent Fire Protection District. Comments of public interest or on matters appearing on the agenda are accepted. Note, however, that the Board is not able to undertake extended discussion or act on non-agendized items. Such items can be referred to staff for appropriate action, which may include placement on a future agenda. All comments shall be directed toward the entire Board. After receiving recognition from the Chairman, please state your name and city or county residency for the record. Public comment is limited to three (3) minutes. The public is additionally allotted five minutes each in which to speak on any item on the agenda prior to any action taken by the Board.

3. CONSENT CALENDAR

3.1 APPROVE MINUTES OF THE REGULAR MEETING OF OCTOBER 12, 2026
3.2 APPROVAL OF WARRANT CLAIMS FOR PERIOD COVERING OCTOBER 2026

TAKE PUBLIC COMMENT ON CONSENT CALENDAR
CONSIDER AND ADOPT CONSENT CALENDAR

4. NEW BUSINESS

Take action as necessary and appropriate.

4.1 APPROVE AMENDED EMERGENCY AND FIRE RESPONSE SERVICES AGREEMENT BETWEEN THE CITY OF CRESCENT CITY AND THE CRESCENT FIRE PROTECTION DISTRICT (2026)

RECOMMENDATION

1. Receive staff report
2. Technical questions from the Board
3. Take public comment
4. Further Board discussion
5. Approve the amended Agreement Between the City of Crescent City and the Crescent Fire Protection District Regarding Emergency and Fire Response Services (2026), and authorize the Board Chair to execute the agreement on behalf of the District.

4.2 AUTHORIZATION TO PURCHASE TWO USED VEHICLES FOR THE DISTRICT EMERGENCY RESPONSE STAFFING PROGRAM (DERSP)

RECOMMENDATION

1. Receive staff report
2. Technical questions from the Board
3. Take public comment
4. Further Board discussion
5. Authorize the purchase of two used vehicles to support DERSP operations, at a combined cost not to exceed $60,000 including applicable taxes, registration, and necessary initial equipment, subject to the District's procurement requirements and available budget appropriations.

4.3 CONSIDERATION OF VERIZON WIRELESS LETTER OF INTEREST FOR PROPOSED TELECOMMUNICATIONS EQUIPMENT LEASE AT 255 W. WASHINGTON BOULEVARD

RECOMMENDATION

1. Receive staff report
2. Technical questions from the Board
3. Take public comment
4. Further Board discussion

5. Approve the non-binding Letter of Interest submitted by Centerline, LLC, on behalf of Verizon Wireless, regarding the potential lease of District-owned property for wireless telecommunications equipment, and authorize staff to proceed with lease negotiations, with any final lease agreement subject to future Board approval.

5. OLD BUSINESS

Take action as necessary and appropriate.

NO OLD BUSINESS AT THIS TIME

6. CHIEFS REPORT

Take action as necessary and appropriate.

UPDATE ON CURRENT MATTERS AND THOSE IN PROGRESS

6.1 RESPONSES OCCURRED BETWEEN: 10-01-26 to 10-31-26

6.2 DISCUSSION REGARDING OUTREACH TO ELK VALLEY RANCHERIA CONCERNING POTENTIAL REPEATER PLACEMENT AND THE DISTRICT'S BENEFIT ASSESSMENT

7. BOARD COMMENTS

THIS AGENDA ITEM ALLOWS BOARD MEMBERS THE OPPORTUNITY TO DISCUSS ITEMS OF GENERAL INTEREST, PROVIDE A REFERENCE OR OTHER RESOURCE TO STAFF, ASK FOR CLARIFICATION OR REQUEST STAFF TO REPORT TO THE BOARD ON A CERTAIN MATTER.

8. ADJOURNMENT

ADJOURN TO THE NEXT REGULARLY SCHEDULED MEETING ON MONDAY, DECEMBER 14, 2026 AT 5:00 PM

POSTED:

11/06/2026

/s/ Vanessa Duncan

Clerk of the Board/Administrative Specialist

Notice Regarding Americans with Disabilities Act: In compliance with the Americans with Disabilities Act, if you need special assistance to participate in the meeting, please contact the Administrative Specialist's office at (707)464-2421. Notification 48

hours before the meeting will enable the District to make reasonable arrangements to ensure accessibility to this meeting [28 CFR 35.102-35.104 ADA Title II] For TTYDD use for speech and hearing impaired, please dial 711. A full agenda packet may be reviewed at Crescent City Fire & Rescue, 255 W Washington Blvd, during business hours, 8:00 a.m. - 5:00 p.m., or on-line at cfpd.crescentcity.org

CRESCENT FIRE PROTECTION DISTRICT
255 W. Washington Blvd., Crescent City, CA 95531
707.464.2421

MINUTES OF THE
CRESCENT FIRE PROTECTION DISTRICT
BOARD OF DIRECTORS

REGULAR MEETING HELD
MONDAY, OCTOBER 12, 2026
AT 5:00 P.M.

1. OPEN SESSION

1.1 CALL TO ORDER
Chair Erler called the meeting to order at 5:00 PM.

1.2 ROLL CALL
Board members present:
- Chair Jim Erler
- Director Rick Kelley
- Director Dave Short
- Vice Chair Jon Maxwell
- Director Jim Nelson

Staff members present:
- Interim Fire Chief Bill Gillespie
- Administrative Specialist Vanessa Duncan

1.3 FLAG SALUTE
The Pledge of Allegiance was led by Director Short

2. PUBLIC PARTICIPATION

NO PUBLIC COMMENT AT THIS TIME.

3. CONSENT CALENDAR

3.1 APPROVE MINUTES OF THE REGULAR MEETING OF SEPTEMBER 14, 2026

3.2 APPROVAL OF WARRANT CLAIMS FOR PERIOD COVERING SEPTEMBER 2026

On a motion by Director Nelson, seconded by Vice Chair Maxwell, motion carried unanimously 5/0; the Board of Directors approved the Consent Calendar.

4. NEW BUSINESS

Take action as necessary and appropriate.

4.1 A REVIEW AND ADOPT RESOLUTION NO. 26-006; A RESOLUTION OF THE BOARD OF DIRECTORS OF THE CRESCENT FIRE PROTECTION DISTRICT ADOPTING THE 2026 DEL NORTE COUNTY HAZARD MITIGATION PLAN, INCLUDING THE CRESCENT FIRE PROTECTION DISTRICT JURISDICTIONAL ANNEX

RECOMMENDATION

1. Receive staff report
2. Technical questions from the Board
3. Take public comment
4. Further Board discussion
5. Review and adopt Resolution No. 26-006, adopting the 2026 Del Norte County Hazard Mitigation Plan, including the Crescent Fire Protection District Jurisdictional Annex.

On a motion by Director Nelson, seconded by Vice Chair Maxwell, motion carried unanimously 5/0; the Board of Directors adopted Resolution No. 26-006, adopting the 2026 Del Norte County Hazard Mitigation Plan, including the Crescent Fire Protection District Jurisdictional Annex.

PASSED AND ADOPTED by the Board of Directors of the
CRESCENT FIRE PROTECTION DISTRICT
This 12th day of October 2026, by the following polled vote:
YES: 5, Chair Erler, Vice Chair Maxwell, Director Nelson, Director Short, Director Kelley
NOES: 0
ABSENT:0

5. OLD BUSINESS

Take action as necessary and appropriate.

NO OLD BUSINESS AT THIS TIME

6. CHIEFS REPORT

Take action as necessary and appropriate.

UPDATE ON CURRENT MATTERS AND THOSE IN PROGRESS

6.1 RESPONSES OCCURRED BETWEEN: 09-01-26 to 09-30-26
Interim Chief Gillespie reported on the incidents for the month of September.

6.2 FIRE CHIEF RECRUITMENT UPDATE
Interim Fire Chief Gillespie reported that Lance Selph had accepted the conditional offer for the Fire Chief position. He then introduced Mr. Selph to the Board and

advised that a joint City Council/District Board meeting would be held immediately following the District Board meeting to consider approval of the Fire Chief's employment contract.

7. BOARD COMMENTS

Vice Chair Maxwell expressed his appreciation to Interim Fire Chief Gillespie for his time, dedication, and service to the department.

8. ADJOURNMENT

There being no further business to come before the Board, Chair Erler adjourned the meeting at 5:21PM of the Crescent Fire Protection District Board of Directors to the next regularly scheduled meeting on November 9, 2026 at 5:00PM.

ATTEST:

_____

Vanessa Duncan, Clerk of the Board
Crescent Fire Protection District

OCTOBER 2026

Number	Description	Vendor	Status	Invoice Date	Gross Amount
005222-000 08/26	WATER - HUMBOLDT 8/13/26-9/9/26	CRESCENT CITY WATER DEPT.	PAID	09/09/2026	84.13
006251-000	9/3/26-10/6/26 WATER - WASHINGTON STATION	CRESCENT CITY WATER DEPT.	PENDING APPROVAL	10/06/2026	867.45
006251-000 09/26	WATER - WASHINGTON 9/3/26-10/6/26	CRESCENT CITY WATER DEPT.	PAID	10/06/2026	867.45
006251-001 09/26	COOPER 9/3/26-10/6/26	CRESCENT CITY WATER DEPT.	PAID	10/06/2026	36.66
07588940	TRASH FEE - WASHINGTON STATION 9/26	RECOLOGY DEL NORTE	PAID	09/30/2026	209.84
11408	GENERAL COUNSEL 5/26- PO# 259078	THE MITCHELL LAW FIRM, LLP	PAID	05/31/2026	900.00
11709	GENERAL COUNCIL 6/26- PO# 259078	THE MITCHELL LAW FIRM, LLP	PAID	06/30/2026	90.00

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12007	GENERAL COUNSEL 7/26-PO# 259078	THE MITCHELL LAW FIRM, LLP	PAID	07/31/2026	585.00
12080	GENERAL COUNSEL RE: PAYROLL QUESTION-PO# 259078	THE MITCHELL LAW FIRM, LLP	PAID	08/31/2026	22.50
12299	GENERAL COUNSEL 09/26-PO# 259078	THE MITCHELL LAW FIRM, LLP	PAID	09/30/2026	382.50
1242	JANITORIAL SERVICES - WA STATION 9/26 PO# 259081	ROSS, MATTHEW L.	PAID	09/23/2026	380.00
177067401100126	CABLE/INTERNET - WASHINGTON STATION 10/26	CHARTER COMMUNICATIONS	PAID	10/01/2026	232.13
3324	LAWN CARE - COOPER & BERTSCH 9/26-PO# 259082	DROWN, RIVERS	PAID	09/30/2026	200.00

OCTOBER 2026

3979 9/9/26-10/7/26	US BANK STATEMENT 3979	U.S. BANK	PAID	10/04/2026	91.48
44040723	LEASE PAYMENT - COPIER 9/26	CANON FINANCIAL SERVICES	PAID	10/12/2026	224.42
4950 9/9/26-10/7/26	US BANK STATEMENT 4950 9/9/26-10/7/26	U.S. BANK	PAID	10/07/2026	123.41
61913251-001 4 09/26	POWER - HUMBOLDT 9/3-10/5/26	PACIFIC POWER & LIGHT CO.	PAID	10/05/2026	74.17
62204731-001 7 09/26	POWER - COOPER & WASHINGTON	PACIFIC POWER & LIGHT CO.	PAID	10/15/2026	1,773.34
7166559	FIRE SERVICE PER AGREEMENT 4TH QTR FINAL	CITY OF CRESCENT CITY	PAID	10/08/2026	25,987.00
7166688	5176 - LOF AND SCHEDULED PM- PO# 259080	CITY OF CRESCENT CITY	PAID	10/05/2026	102.07
7166689	SCHEDULED PM FOR 5172- PO# 259079	CITY OF CRESCENT CITY	PAID	10/06/2026	1,487.43

OCTOBER 2026

CI055971	HANDLE BACKET ASSEMBLY FOR 5112	GOLDEN STATE FIRE APPARATUS, INC.	PAID	06/09/2026	159.44
CI056642	SEAT BELT AND EXTENDERS FOR 5112	GOLDEN STATE FIRE APPARATUS, INC.	PAID	08/19/2026	225.32
CI056873	SEAT BELTS FOR 5112	GOLDEN STATE FIRE APPARATUS, INC.	PAID	09/03/2026	229.76
CI057240	HOSE ASSEMBLY AND HOSE FOR 5172	GOLDEN STATE FIRE APPARATUS, INC.	PAID	10/08/2026	154.21

CRESCENT FIRE PROTECTION DISTRICT
STAFF REPORT

TO: **BOARD OF DIRECTORS**

FROM: **BILL GILLESPIE, INTERIM FIRE CHIEF**

DATE: **NOVEMBER 9, 2026**

SUBJECT: **AMENDED EMERGENCY AND FIRE SERVICES AGREEMENT WITH THE CRESCENT FIRE PROTECTION DISTRICT (2026)**

RECOMMENDATION

Staff recommends that the Board of Directors:

1. Receive staff report
2. Technical questions from the Board
3. Take public comment
4. Further Board discussion
5. Approve An Agreement Between the City of Crescent City and the Crescent Fire Protection District Regarding Emergency and Fire Response Services Amended (2026)

BACKGROUND

The City of Crescent City and the Crescent Fire Protection District have a long history of working together under various collaborative agreements. In 2015, both agencies came together through an operational merger of their respective volunteer firefighter associations and entered into a joint exercise of powers agreement, the Emergency and Fire Response Services Agreement (the "Agreement"). This partnership provides cost-effective and seamless services to the greater Crescent City area. The Agreement provides for the sharing of costs between the two agencies for a variety of services, including personnel and equipment shared costs. The Agreement was last amended in June of 2023.

The Crescent Fire Protection District ("District") participates in local, regional, State, and National mutual aid systems, including the California Fire and Rescue Mutual Aid System coordinated through the California Governor's Office of Emergency Services ("Cal OES"). The District also participates in emergency response activities eligible for reimbursement under the California Fire Assistance Agreement ("CFAA"), Emergency Management Assistance Compact("EMAC"), federal emergency response programs, and other authorized emergency response reimbursement systems. On June 8, 2026, the District established the District Emergency Response Staffing Program (DERSP), which established a temporary intermittent employment structure that allows qualified members of the volunteer roster and other eligible personnel to be compensated for authorized District emergency response assignments while maintaining any separate volunteer status that may exist. The DERSP establishes a framework for temporary intermittent District

personnel assigned to local emergency incidents within the District's jurisdiction, move-up coverage, prepositioning assignments, strike-team operations, State and National mutual aid assignments, all hazard incidents, emergency operations support, and related emergency response activities. The DERSP is intended to support operational readiness, reimbursement compliance, workforce accountability, and deployment flexibility while preserving the separate legal distinction between City employment, District employment, and volunteer service.

On August 10, 2026, the District appointed Vanessa Duncan as the DERSP Administrator due to her thorough knowledge of DERSP from inception through implementation, and her ability to manage the program. The purpose of the DERSP Administrator is to coordinate and administer the DERSP and associated temporary intermittent emergency response staffing positions. The DERSP Administrator serves under direction of the Fire Chief and at the pleasure of the Board of Directors and may be removed from the assignment at any time. Because the DERSP Administrator is an extra-duty assignment, the District has indicated the need to establish a fixed monthly stipend for the assignment. In establishing the fixed monthly stipend amount, the Board has considered the additional duties associated with the Program, the anticipated administrative workload, historical mutual aid activity, and availability of District funding. Ms. Duncan currently holds the position of Administrative Specialist with the City of Crescent City and provides administrative services to the Fire Department and District under the existing City-District cost-sharing agreement. The position is funded through a 50-50 cost share between the Crescent Fire Protection District and the City of Crescent City, with Ms. Duncan employed by the City. Because the DERSP is fully under and within the District, there was a concern for the City and District regarding DERSP work being conducted during normal business hours. After discussion and legal review, it was determined that the DERSP Administrator would track hours spent performing DERSP duties, with Administrative Specialist hours spent performing DERSP duties tracked separately and the City billing the District for 100% of the applicable personnel cost associated with those DERSP-specific hours.

DISCUSSION

The Agreement between the District and the City reflects shared employee costs and other shared service costs between the two agencies. Because Ms. Duncan serves as a City employee as the fire department Administrative Specialist on a 50-50 cost share between the two agencies and also has been appointed by the District as the DERSP Administrator receiving a paid stipend to administer the District only DERSP program, amendments to the Agreement are necessary to reflect the specifics of the cost share.

Amendments to the Agreement are recommended in the following areas of the document:

- Section 2.0 Term – Updates term of agreement through June 30, 2031.
- Section 4.02 Administrative Specialist – update position title to Administrative Specialist.
- Section 4.04 District Emergency Response Staffing Program Administrator – Defines the District's DERSP Administrator roll. Specifies that DERSP Administrator shall remain an employee of the City, will track actual hours engaged in performing DERSP services using

a City-approved timekeeping code or other method approved by the City and District, and District shall reimburse the City for the actual cost of the DERSP Administrator's time devoted to DERSP. DERSP Administrator hours are District-only program administration costs. DERSP Administrator costs shall be separately identified and invoiced to the District as part of the City's quarterly billing.

- Section 4.05 Cost of Services – Update position title to Administrative Specialist. Reference to section 4.04 for cost detail.
- Section 10.02 Equal Share Basis, subsections (a) - (i) – references District compensating City on an equal share basis (50%) for costs except for hours worked by the Administrative Specialist in the capacity of DERSP Administrator pursuant to section 4.04 shall not be equal share.
- Section 11.01 Quarterly Invoice – references DERSP Administrator work cost being separately identified on the quarterly invoice as approved in section 4.04.
- Miscellaneous grammatical edits and renumbering of sections as necessary. Updated signatory dates.
- Updates to Exhibit A – Full Cost of Services for Personnel (FY 26-27), Exhibit B – City Fire Department Equipment Inventory, and Exhibit C – District Fire Department Equipment Inventory.

FISCAL ANALYSIS

The DERSP Administrator position is intended to support and administer the District's Emergency Response Staffing Program. The District incorporated and approved DERSP Administrator related expenditures into the Fiscal Year 2026/2027 District budget on August 31, 2026. This included the DERSP Administrator extra work stipend and the anticipated hourly cost of actual DERSP hours. Actual costs will be based on DERSP-specific hours worked and billed to the District in accordance with the amended Agreement.

The proposed amended Agreement poses no fiscal impact to the City, as the DERSP Administrator actual time working on the DERSP Program will be covered by the District at 100% cost per the amended agreement.

ATTACHMENTS

1. An Agreement Between the City of Crescent City and the Crescent Fire Protection District Regarding Emergency and Fire Response Services, Amended 2026

AN AGREEMENT

BETWEEN

THE CITY OF CRESCENT CITY

AND

THE CRESCENT FIRE PROTECTION DISTRICT

REGARDING

EMERGENCY AND FIRE RESPONSE SERVICES

Amended 2026

AN AGREEMENT BETWEEN THE CITY OF CRESCENT CITY AND THE CRESCENT FIRE PROTECTION DISTRICT REGARDING EMERGENCY AND FIRE RESPONSE SERVICES (AMENDED 2026)

This amended agreement ("Agreement") is entered into by and between the City of Crescent City, a California municipal corporation ("City"), and the Crescent Fire Protection District, a California special district ("District"), to provide for the efficient provision of emergency and fire response services within the jurisdictional boundaries of the City and the District pursuant to the authority granted in Government Code § 54980 et seq. and Government Code § 6500 et seq.

NOW, THEREFORE, in consideration of the mutual covenants and conditions set forth below, City and District agree as follows:

1.0 PURPOSE. The purpose of this Agreement is to achieve greater operating and economic efficiencies for both the City and the District by combining resources and sharing the cost.

2.0 TERM. The term of this Agreement will be July 1, 2020 through June 30, 2031 (the "Term") unless terminated earlier pursuant to the provisions contained herein. Upon the expiration of the Term, this Agreement will automatically renew for successive one-year terms, unless expressly terminated by either party upon 180 days' advance written notice to the other party.

3.0 EARLY TERMINATION. During the initial term, either party may terminate this Agreement, without cause, upon 180 days' written notice to the other party.

4.0 PERSONNEL SERVICES. The City will provide specific personnel services to the District on the "Equal Share Basis" calculated using the "Full Cost of Services."

4.01 Fire Chief. The City will provide the services of a Fire Chief to perform the typical duties of a fire chief and who will attend regular and special meetings of the District, as required, to provide advice, present reports, seek direction and make recommendations on fire and emergency response services and related matters.

a. Fire Chief will perform the following specific services:

1. Coordinate services and operating activities of the District with other fire service agencies within Del Norte County and adjacent areas;
2. Participate in District community events in the same manner and to the same degrees as he or she participates in similar events in the City; and
3. Coordinate with the Del Norte County Office of Emergency Services and other State and national offices of emergency services and disaster preparedness to provide emergency management and disaster preparedness services to the District.

b. Annual Report. The Fire Chief shall annually prepare a comprehensive report on the activities of the Fire Department to be presented to the District Board and City Manager by February 1st, as applicable. This report should include such items as activity, accomplishments and concerns of the Department, organizational review and any specific recommendations to increase the efficiency or quality of service of the Department. Any recommendations requiring additional financial expenditures should include justification and proposed revenue sources to support the proposal.

c. Resignation of Fire Chief. In the event the Fire Chief voluntarily resigns his position with the City, the Chief or City must notify the District without delay.

d. Termination of Fire Chief. The City Manager will meet with the District Board pursuant to Government Code § 54957(b) prior to any termination decision being made, excepting extremely urgent circumstances.

e. Other Employment. The City Manager will not approve a request from the Fire Chief to engage in other employment without the specific approval of the District Board.

f. Fire Chief Professional Development. Contingent upon District approval and authorized budget, the District agrees to pay a shared cost for all professional development fees, including the following:

1. Professional fees, dues, and subscriptions on behalf of the Fire Chief that are reasonably necessary to his or her continuation and participation in organizations desirable for his or her continued professional growth and advancement

2. Travel and expenses for the travel and subsistence expenses of the Fire Chief for official travel, meetings, and occasions reasonably necessary to continue his or her professional development, and to attend required official or other functions on behalf of the City and District.

3. Education reimbursement to reimburse the Fire Chief costs for education in accordance with the City's Education Assistance Program Policy. Requests for such shared cost reimbursement must be approved by the City Manager and District prior to incurring any costs and must be included in the City's and District's annual budget.

g. Absence of Command. The Fire Chief shall timely notify the District Board of all absence of command and whom will be assigned acting Chief Duties.

4.02 Administrative Specialist. The City will provide the services of an Administrative Specialist, who will be authorized by the District to perform the typical duties of an administrative specialist and who will attend regular and special meetings of the District as required.

4.03 Captains. The City will provide the services of three full-time Captains, who will report to the Fire Chief and perform the following duties: call response, prevention and training, maintenance, and other duties as assigned by the Fire Chief.

4.04 District Emergency Response Staffing Program Administrator. The City will provide the services of an Administrative Specialist to serve as the Administrator of the Crescent Fire Protection District's District Emergency Response Staffing Program ("DERSP"). The DERSP Administrator shall be responsible for administrative functions necessary to establish, maintain, and operate DERSP, including, but not limited to, personnel administration; employee onboarding and records; payroll preparation and reconciliation; timekeeping; assignment documentation; reimbursement documentation and processing; financial and revenue tracking; coordination with Cal OES, Cal Fire, the County Auditor, and other participating or reimbursing agencies; records management; and other administrative duties necessary for the operation of DERSP.

The DERSP Administrator shall remain an employee of the City while performing DERSP services on behalf of the District. The DERSP Administrator shall separately track actual hours worked performing DERSP-related duties using a City-approved timekeeping code or other method approved by the City and District.

The District shall reimburse the City for one hundred percent (100%) of the City's actual cost for the DERSP Administrator's time devoted to DERSP, including applicable wages and employer payroll costs and benefits attributable to such hours. For purposes of this Section, "actual cost" means the DERSP Administrator's regular hourly wage for DERSP hours worked, plus the City's employer-paid payroll taxes, workers' compensation costs, unemployment insurance costs, Medicare costs, retirement/PERS employer costs, and employer-paid benefit costs allocable to those hours, calculated using a methodology approved by City Finance and applied consistently. Actual cost shall not include general City overhead, the administration fee under Section 10.05, costs already included in the Equal Share Basis calculation, volunteer workers' compensation premiums, or any fixed responsibility stipend or other additional compensation unless expressly agreed in writing by both parties.

The parties intend that DERSP Administrator hours are District-only program administration costs. DERSP Administrator hours shall be excluded from the Full Cost of Services used to calculate the District's Equal Share Basis obligation and shall instead be separately invoiced to the District at one hundred percent (100%) of the City's actual cost pursuant to this Section.

DERSP Administrator costs shall be separately identified and invoiced to the District as part of the City's quarterly billing pursuant to Section 11.01 of this Agreement.

Unless expressly agreed in writing by both parties, any stipend or additional compensation from the District for DERSP administration shall be separate from the District's reimbursement of City actual costs under this Section, shall not be included in the hourly reimbursement calculation, shall not reduce the District's reimbursement obligation, and shall not create any City payment obligation.

4.05 Cost of Services. The District will compensate the City based upon the Full Cost of Services for "Designated Employees" (Fire Chief, Administrative Specialist and Captains), attached hereto as **Exhibit A** and incorporated herein by this reference. The term Full Cost of Services includes: (i) the direct, out-of-pocket expenses for salaries, benefits, and payroll costs incurred for the Designated Employees; and (ii) costs for administration, training, and maintenance for the Designated Employees. The full cost of personnel services will be re-determined on an annual basis and the full cost for each position will be re-established on an annual basis and provided to the District. See section 4.04 for District Emergency Response Staffing Program Administrator cost detail.

4.05.1 Salary Increases

a. COLA. In accordance with City's Memorandum of Understanding's (MOU's) with the various City Employee Associations, the employees covered under these agreements are entitled to receive a Cost of Living Adjustment (COLA) as approved from time to time by the City Council. This includes the Fire Chief whose employment contract states he will receive the same Cost of Living Adjustment (COLA) afforded to the employees in the Crescent City Management Employee's Association. The City Manager will meet and consult District Board representatives regarding any proposed COLA increases before Council approval. The City Manager will advise the District Board when a COLA is being considered and request that the District Board appoint an ad hoc committee to discuss the matter. Any District comments or concerns will be presented to the Council prior to Council approval.

b. Crescent City employee association MOU's can be accessed through the City of Crescent City Human Resources Office, or online at: https://www.crescentcity.org/departments/HumanResources/MemorandumsofUnderstanding

c. Other. Excluding the COLA Salary increases, the District must approve the District's share of all salary increases.

4.06 Management. When the Designated Employees are performing the duties and functions of District employees, they shall report directly to the District Board. When the Designated Employees are performing the duties and functions of City employees, they shall report to the City Manager.

4.07 Designated Employees Deemed City Employees. With respect to services provided pursuant to this Agreement, the Designated Employees are deemed to be City employees for the purposes of exercising all of the rights, duties, privileges and obligations conveyed or imputed by law to that office within the District. This designation of the Designated Employees as City employees pertains to the purposes set forth in this paragraph only and is not inconsistent with the indemnity provisions of Section 5.

4.08 Other Employees. With respect to employees other than the Designated Employees, each party is responsible to its own employees when it comes to employer obligations and duties, provided under applicable State or federal laws. Each party is also liable for the conduct, actions, and omissions of its own employees.

4.09 Fire Chief Evaluation.

a. Goals and Objectives. Annually, the Fire Chief will present annual goals and performance objectives as they may determine necessary for the proper operation of the Department in the attainment of the District's and City's policy objectives to the District Board and City Manager. The District, City Manager, and Fire Chief shall further establish a relative priority among those various goals and objectives. These goals and objectives should be attainable generally within the time limits as specified in the operating and capital budgets and appropriations provided.

b. Performance Evaluation. On an annual basis, the District Board will conduct a performance evaluation of the Fire Chief pursuant to Gov. Code Section 54957. The District's performance evaluation should be forwarded to the City Manager for consideration as part of the overall performance evaluation conducted by the City and included in the Chief's personnel file.

4.10 Personnel Information. Both the City and the District agree to release confidential fire department personnel information that is mutually relevant to both parties, to the other party.

5.0 INDEMNIFICATION AND RIGHT OF CONTRIBUTION.

5.01 Indemnification. Pursuant to the authority granted under Section 895.4 of the California Government Code, each party (the "Indemnifying Party") must indemnify, defend, and hold harmless the other party, including the other party's elected officials, appointed officials, employees and agents (collectively, the "Indemnified Party"), against any and all liability, demands, claims, costs, damages, and expenses including reasonable attorney fees, (hereafter, "Losses") incurred by the Indemnified Party, arising from or relating to any negligent or wrongful act or omission of the Indemnifying Party or its elected officials, appointed officials, employees and agents, or from any Losses arising from the dangerous condition of the Indemnifying Party's property, arising from or related to that party's performance under this Agreement. Each party agrees to be responsible for any Losses suffered as a result of the use of that party's vehicle.

5.02 Defense. At its own cost and expense, the Indemnified Party may participate in the defense of any action or lawsuit, or in the prosecution of any appeal of any judgment or ruling in any such action or lawsuit, where the duty of defense or prosecution is imposed on the Indemnifying Party.

5.03 Contribution. The parties have a right of contribution against each other in the event of any judgment or liability against either party related to the parties' performance under this Agreement. The amount of contribution for which either party may be liable must not exceed that party's proportional fault in the action giving rise to the liability.

5.04 Identity of Personnel. For purposes of this section, whether the Designated Employees or volunteers are working on behalf of the City or the District at any certain time will be determined as follows:

- **a.** Call response – location of the call (City or District)
- **b.** Vehicle use – the owner of the vehicle (City or District)
- **c.** Administrative decisions – the nature of the decision or action, whether it was in furtherance of District business or City business

6.0 VOLUNTEER FIREFIGHTERS. The volunteer firefighters that serve the City and the District have joined together as one association (known as "Crescent Fire & Rescue") to serve both agencies. The City will procure and maintain the workers' compensation policy for all volunteer firefighters; issue volunteer firefighter response stipends; pay for volunteer firefighter training and education; pay for membership with the California State Firefighters Association (CSFA) for each volunteer; pay for basic life insurance and long

term disability/accidental death and dismemberment insurance policies offered through CSFA for each volunteer; pay for Cal-Ore Life Flight and Del Norte Ambulance subscriptions for each volunteer; pay the employer 457 PTS plan 1.3% contribution for volunteers; pay employer Medicare contributions for volunteers; and pay for emergency response support (food and water). These costs are referred to as "full cost of service for volunteers." The District will compensate the City as provided in Section 10 below for these services. In the event that a volunteer firefighter is injured on the job and files a worker's compensation claim, the parties will share any additional expenses associated with the claim equally.

6.01 Stipend Overages. Volunteer firefighters are subject to a monthly cap on the dollar amount of stipends that they can receive for their call response and shift coverages. This is necessary to maintain their "volunteer" status under the Fair Labor Standards Act. Each fiscal year, an amount equal to the stipend overages for previous calendar year will be put into a separate fund for volunteer firefighter support. The purpose of this fund is for expenditures that directly support volunteers and their service, including, but not limited to uniforms, equipment, training, and fire station amenities.

7.0 EQUIPMENT AND SUPPLIES. The City will purchase firefighter turnouts, equipment and supplies costing less than $5,000. The District will compensate the City in the manner set forth in Section 10. Any equipment purchased by the City for $5,000 or more will be capitalized by the City and owned by the City. The District will not compensate the City for such capital expenditures.

8.0 FIRE RESPONSE VEHICLES. Both the City and the District own their own fire response vehicles. The parties will continue to own separate fire response vehicles and responsible for the costs of purchasing, maintaining and insuring said vehicles without contribution from the other party.

8.01 Maintenance Services. The City will provide maintenance services to the District for maintenance of its fire response vehicles. The District will coordinate directly with the City's Public Works Department – Corp. Yard to schedule maintenance. The District will compensate the City on a time and materials basis for maintenance services as provided in Section 10.

9.0 FIRE STATION BUILDINGS. The City owns one fire station and the District owns three fire stations / garages. The parties will continue to own separate buildings and be responsible for the costs of improving, maintaining and insuring said buildings without right of contribution from the other party. The parties will maintain their respective facilities as necessary for the performance of the obligations set forth in this Agreement.

10.0 COMPENSATION TO CITY. The District will compensate the City on a percentage basis for the various categories of service that are contained within this Agreement.

10.01 Response Basis. The Response Basis is District's percentage share of total District and City calls for service in a calendar year. Each fiscal year, the percentage will be adjusted according to the previous calendar year's numbers. Therefore, the District's percentage share in FY 22-23 will be based on the District's percentage of total calls for service in CY 2021. The percentage share will be adjusted for each new fiscal year. The District will pay the City on a Response Basis for the following services:

- **a.** Full cost of service for volunteers
- **b.** Fuel for vehicles and equipment

10.02 Equal Share Basis. The District will compensate the City on an Equal Share Basis (50%) for the costs of the following services:

- **a.** Full cost of service for personnel (Fire Chief, Administrative Specialist, Captains), except for hours worked by the Administrative Specialist in the capacity of DERSP Administrator pursuant to Section 4.04 shall not be subject to the Equal Share Basis. Such hours shall be separately tracked and reimbursed by the District at one hundred percent (100%) of the City's actual cost in accordance with Section 4.04.
- **b.** Office supplies for fire stations
- **c.** Parts and supplies for equipment
- **d.** Fire turnouts and equipment costing $5,000 or less
- **e.** Miscellaneous pre-employment expenses (medical exam; drug screen; fingerprinting, etc.)
- **f.** Emergency scene support (water, food)
- **g.** Worker's compensation premiums for volunteers
- **h.** Volunteer training and education
- **i.** Volunteer firefighter stipend overages

10.03 Fire Station Utilities. The City and the District directly benefit from the shared utilization of two fire stations: City Station at 520 "I" Street and the District's Washington Station at 255 W. Washington Blvd.

a. Utility Cost Allocation. The Parties agree to the following division of utility costs:

STATION	CITY SHARE	DISTRICT SHARE
City Station	60%	40%
Washington Station	40%	60%

b. Utilities Included. Utility costs to be shared include services for gas, electricity, water, sewer, internet and data, telephone.

c. Quarterly Invoice Credit. Using the fiscal year budgeted expenses for utilities by the District, the City will credit one-fourth of its annual share (40%) of the Washington Station utilities to each quarterly invoice to the District as provided in Section 11.01. For example, the City's share based on FY 22 budgeted expenses would be approximately $5,400; thus, the City would apply a credit of $1,350 to each quarterly invoice.

10.04 Time and Materials Basis. The City will provide certain services to the District that the District will pay for on a time and materials basis. The time will be based on the hourly wage for the employee(s) that provided service and the cost of materials. Those services are as follows:

a. Fire response vehicle maintenance, hourly shop labor rate $58.22

b. Information technology services

10.05 Administration Fee. The City will be carrying the administrative burden for the services provided under this Agreement. To mitigate the financial impact of the increased administrative burden to the City, the District will pay an administration fee equal to 7.0 % of the total compensation due as set forth in Sections 10.01, 10.02 and 10.03 on a quarterly basis.

11.0 BILLING AND PAYMENT.

11.01 Quarterly Invoice. The City will invoice the District for actual costs incurred on a quarterly basis. The estimated total cost for services will be re-determined on an annual basis and provided to the District. Costs incurred by the City for services provided by the DERSP Administrator pursuant to Section 4.04 shall be separately identified on the City's quarterly invoice to the District. Such costs shall be based upon the actual DERSP hours worked during the applicable billing period and the City's actual costs attributable to those hours, as provided in Section 4.04.

11.02 Monthly Invoice. For those services provided on a time-and-materials basis, the City will invoice the District each month for the services provided the previous month.

11.03 Payment Due. Payment is due and payable within 30 days of the date of invoice. If payment is not received when due, it will be considered delinquent. If the invoiced party disputes any amount billed on the invoice, the party must pay the undisputed portion of the bill. The parties, through their Designated Representatives, agree to work in good faith to resolve any billing disputes within 30 days.

11.04 Annual Reconciliation. After the close of each fiscal year, each party will provide the other party with a final reconciliation showing the amount due or overpaid by

the other party. Any amount determined to be owing under this paragraph is due to the other party within 30 days of notification.

12.0 INSPECTION OF RECORDS. Upon five (5) business days' advance written notice, and during regular business hours, the City and District each have the right, at their own respective cost and expense, to inspect the financial and other records of the other party pertaining to this Agreement, including books of accounts related to the Fire Department and other activities for which the party is being charged. City and District will have access to such records through their own respective designated representatives.

13.0 AUTOMATIC RESPONSE AND MUTUAL AID. The City and District agree to respond to calls for service on a basis that is designed to provide the quickest response time within the boundaries of either agency without regard for the location of the political boundaries of the agencies. The parties will develop an appropriate protocol and system of response to requests for fire protection and other emergency services occurring within the jurisdiction of either party. Said protocol must include first and second due response districts, incident command of incidents and operations, and cover-ins and appropriate stations. The Fire Chief is responsible for developing and updating maps, grid systems and such other means as are necessary to enable the partier to carry out the mutual intent of the parties to respond to all emergencies with those units that are able to respond in the most expedient manner possible, regardless of location.

14.0 INSURANCE. Each party must maintain during the term of this Agreement, a policy of general liability insurance with minimum limits of One Million Dollars per occurrence and Two Million Dollars aggregate. All polices obtained by either party must name the other party as an additional insured but only with respect to the claims for personal injuries or property damages arising out of the performance of the Agreement. All policies must provide that the coverage provided in the policy may not be cancelled or amended without first providing 30 days written notice to the other party.

15.0 ADMINISTRATION OF AGREEMENT.

15.01 Designated Representatives. The City designates the City Manager and the Fire Chief to represent the City on all matters pertaining the administration of this Agreement. The District designates the Chair of the Board, and the Vice Chair in his or her absence, to represent the District on all matters pertaining to the administration of this Agreement.

15.02 Joint Meeting. The City Council and the District Board agree to meet in joint session at least once per year to discuss the provision of services under this Agreement and the anticipated costs for the succeeding fiscal year. Additional joint meetings may be scheduled and conducted as the parties deem necessary.

15.03 Committees. The City Council and the District Board will establish a "Fire" 2x2 committee of their respective bodies to review and consider any matter of mutual concern or interest. Such committee shall be comprised of two City Council Members and two District Board Members. This committee will meet quarterly and may meet more frequently if necessary.

15.04 Delivery of Services. Acting under the general authority of the City Manager, the Fire Chief has the authority to direct the operations and delivery of all Services provided by the City to the District under this Agreement.

16.0 PRIOR AGREEMENTS. Upon the approval of both parties, this Agreement will supersede all previous agreements between the parties with respect to the subject matter contained herein. Specifically, the following agreements will be terminated as of the effective date of this Agreement:

a. Agreement to Renew an Agreement Between the City of Crescent City and Crescent Fire Protection District for the Provision of Fire Department Personnel Services (dated May 15, 2012)

b. City of Crescent City Volunteer Fire Department and Crescent Fire Protection District Automatic Response Agreement (dated April 7, 2014)

17.0 GENERAL PROVISIONS.

17.01 Default. In the event a party to this Agreement fails to perform pursuant to the terms and conditions of this Agreement, the party to whom an obligation is owed will provide the non-performing party with at least 30 days prior written notice of said non-performance, upon which the non-performing party will have the opportunity to comply with the request for performance, or in the event of continued non-performance, the parties will have the right to pursue any and all available legal remedies.

17.02 Independent Contractor. The City is acting as an independent contractor under this Agreement; this Agreement does not create any relationship of employer or employee, or principal and agent, partnership or joint venture between the City and the District.

17.03 Notice. All notices, requests, claims, demands and other communications between the parties must be in writing. All notices must be given (i) by delivery in person, (ii) by a nationally recognized next-day courier service, (iii) by first class, registered or certified mail, postage prepaid, or (iv) by facsimile to the address of the party specified in this Agreement or such other address as either party may specify in writing. All notices will be deemed effected upon (a) receipt by the party to which

notice is given, or (b) on the third (3rd) day following mailing, whichever occurs first.

If to City:	**If to District:**
City of Crescent City Attn: City Manager 377 J Street Crescent City, CA 95531 Fax: 707-465-4405	Crescent Fire Protection District Attn: Chairperson 255 W Washington Blvd. Crescent City, CA 95531 Fax: 707-464-5813

17.04 Inventory. An inventory of each party's current inventory for equipment is attached hereto as **Exhibit B** (City) and **Exhibit C** (District). These exhibits are incorporated into this Agreement by this reference. In the event that the parties discontinue the relationship established by this Agreement, the parties will divide the inventory in such a manner that each party receives approximately what it had at the time of entering into this Agreement. Any equipment above and beyond what is contained in the attached inventories will be divided equally between the parties.

17.05 No Third-Party Beneficiary. This Agreement does not confer third party beneficiary status on any non-party, including the citizens, residents and visitors of either party.

17.06 Non-Waiver. The failure of one party to require performance of any provision contained herein will not affect that party's right to require performance at any time thereafter, nor will a waiver of any breach or default of this Agreement constitute a waiver of any subsequent breach or default or a waiver of the provision itself.

17.07 Severability. If any court of competent jurisdiction holds that any provision of this Agreement is illegal, unenforceable, or invalid for any reason, the remaining provisions of the Agreement will continue in full force and effect.

17.08 Non-Assignable. Neither party to this Agreement may assign any of its rights or delegate any of its duties under this Agreement without the prior express written consent of the other party, which consent may be withheld in that party's sole and absolute discretion. Any attempted assignment or delegation in violation of this provision may be voided at the option of the non-assigning or non-delegating party.

17.09 Binding on Successors. This Agreement is binding on the parties, any approved assignees or delegates, and on all successors-in-interest.

17.10 Interpretation. Each party to this Agreement and their respective counsel have participated fully in the review and revision of this Agreement. Any rule of construction to the effect that ambiguities are to be resolved against the drafting

party does not apply in interpreting this Agreement; it must be construed in a neutral manner.

17.11 Governing Law / Venue. This Agreement will be governed by and interpreted in accordance with the laws of the State of California. Any lawsuit brought to enforce, interpret, or otherwise relating to this Agreement, must be filed in the Del Norte County Superior Court.

17.12 Attorney Fees. In the event of litigation relating to the subject matter of this Agreement, the prevailing party will be entitled to an award of reasonable attorneys' fees and costs.

17.13 Amendment or Modification. This Agreement may only be amended or modified upon the mutual consent of both parties in the manner and with the same formalities with which this Agreement was approved.

17.14 Entire Agreement. This instrument constitutes the entire agreement and understanding of the parties and supersedes any and all prior agreements and understandings, oral or written, relating to the subject matter hereof. Each party acknowledges that no other party, or any agent of any other party, has made any promise, representation, or warranty whatsoever, and acknowledges that the party has not executed or authorized the execution of this Agreement in reliance upon any such promise, representation or warranty, that is not expressly contained herein.

17.15 Effective Date. This Agreement shall become effective upon approval by both parties hereto; provided, however, that the provisions relating to the District Emergency Response Staffing Program (DERSP) shall be retroactively effective as of July 1, 2026.

[SIGNATURE PAGE TO FOLLOW]

IN WITNESS WHEREOF, the parties hereto have duly approved this Agreement, originally executed on July 6, 2015, first amended on June 13, 2016, subsequently amended February 28, 2018, March 16, 2021, May 12, 2022, and June 20, 2023, and have authorized its execution on the dates written below.

City of Crescent City

Date: _____

By: Isaiah Wright, Mayor

ATTEST:

Robin Altman, City Clerk

APPROVED AS TO FORM:

Martha D. Rice, City Attorney

Crescent Fire Protection District

Date: _____

By: James Erler, Board Chair

ATTEST:

Vanessa Duncan, Clerk of the Board

EXHIBITS:

"A" – Full Cost of Services for Personnel (FY 26-27)

"B" – City Fire Department Equipment Inventory

"C" – District Fire Department Equipment Inventory

Exhibit A

City of Crescent City and Crescent Fire Protection District

Budgeted Shared Personnel Costs | FY 2026–27

The following figures reflect the FY 2026–27 Fire Department (230) budget summary provided for preparation of this exhibit. Dollar amounts are budgeted, not actual expenditures.

Personnel cost category	Total FY 2026–27 budget
Regular Fire Department personnel (non–Measure S)	$537,845
Measure S personnel	$658,773
Total personnel budget	$1,196,618

Budgeted allocation between agencies

City share	District share	Combined
$581,852	$614,766	$1,196,618

Allocation methodology

- Call-based personnel expenses: Volunteer stipend and applicable staffing lines are allocated using the call-based percentages shown in the adopted budget (generally 33% City / 67% District for FY 2026–27).
- Equal-share personnel expenses: Applicable career, administrative, and employer benefit costs are allocated 50% City / 50% District, unless a specific budget line provides otherwise.
- City-only and District-only lines: Specific exceptions retain the percentages assigned to those lines in the FY 2026–27 budget. The airport volunteer stipend line, for example, is budgeted 100% to the City.
- Measure S: Presented separately above for transparency; the applicable allocation percentages are determined at the individual Measure S personnel-account level.

DERSP administrative time and personnel expenses

DERSP work performed by City personnel during regular City-paid hours is tracked separately and charged 100% to the District, rather than split under the standard 50/50 allocation. DERSP District payroll, administrator stipend, and related costs are District responsibilities as specified in the agreement and applicable District budget; they are not added to the shared-personnel totals above unless expressly included in the source budget accounts.

Exhibit B

Fixed Assets

Asset Listing

User: crawlings
Printed: 11/3/2026 - 1:56 PM
Date Range: To 6/30/2026 12:00:00 AM

Asset	Description	Purchase Date	Life	Adjusted Cost	Before Period Depr	Period Depreciation	Total Depreciation	Book Value
10442	1981 Ford E350 Van	1/1/1981	15.00	14,840.00	0.00	14,840.00	14,840.00	0.00
10454	1999 Flynn 410 Fire Truck	1/1/1999	20.00	213,426.00	0.00	213,426.00	213,426.00	0.00
10484	2005 Ferrara Ladder Fire Truck	1/1/2005	25.00	434,977.00	0.00	368,059.61	368,059.61	66,917.39
10504	2009 Ford F250 Fire Rescue Truck	1/1/2009	5.00	35,374.00	0.00	35,374.00	35,374.00	0.00
10691	2015 Ford F250 Fire Command Vel	6/23/2015	10.00	57,876.16	0.00	57,876.16	57,876.16	0.00
10873	Jaws of Life	3/23/2018	10.00	31,730.66	0.00	26,254.46	26,254.46	5,476.20
10874	2016 Ferrara Fire Truck	11/23/2017	20.00	403,510.00	0.00	173,569.27	173,569.27	229,940.73
11127	2018 Ford 250 Fire Truck	11/23/2018	10.00	44,612.06	0.00	33,917.91	33,917.91	10,694.15
11438	2024 Ford F550 Quick Response Ve	7/1/2025	10.00	147,766.41	0.00	14,776.64	14,776.64	132,989.77
11484	2025 Chevy Tahoe - Chief Respons	4/7/2026	10.00	98,640.79	0.00	2,297.11	2,297.11	96,343.68
		Report Totals:		1,482,753.08	0.00	940,391.16	940,391.16	542,361.92

Fixed Assets

Asset Listing

User: lleaver
Printed: 11/5/2026 - 11:25 AM
Date Range: To 6/30/2026 12:00:00 AM

Asset	Description	Purchase Date	Life	Adjusted Cost	Before Period Depr	Period Depreciation	Total Depreciation	Book Value
10029	Fire Station	1/1/1901	50.00	354,001.00	0.00	354,001.00	354,001.00	0.00
10043	Fire Hall Add	1/1/2003	30.00	103,342.69	0.00	79,659.23	79,659.23	23,683.46
10064	Fire Truck Equip	1/1/1999	3.00	14,165.73	0.00	14,165.73	14,165.73	0.00
10752	Portable Generator	5/31/2016	10.00	39,319.05	0.00	39,319.05	39,319.05	0.00
10868	Fire Hall Seismic Retrofit	6/30/2017	50.00	1,034,034.62	0.00	186,188.83	186,188.83	847,845.79
10869	Fire Hall Modernization	1/20/2017	50.00	257,394.92	0.00	49,351.17	49,351.17	208,043.75
11149	Holmatro SR 20 Two Pump (extrica	6/1/2020	10.00	7,760.68	0.00	4,658.63	4,658.63	3,102.05
11306	QuantiFit 2 Respirator Fit Test Syst	3/1/2022	10.00	10,403.02	0.00	4,509.06	4,509.06	5,893.96
11383	Battery Powered Combi-Tool (Jaws	6/27/2024	10.00	16,337.26	0.00	3,290.10	3,290.10	13,047.16
11384	SCBA Compressor	12/20/2023	10.00	61,231.35	0.00	15,484.67	15,484.67	45,746.68
11385	Skid Mount Fire Pump	9/28/2023	10.00	11,500.00	0.00	3,169.71	3,169.71	8,330.29
11432	Breathing Apparatus - SCBA x20	3/17/2025	10.00	199,682.29	0.00	25,767.42	25,767.42	173,914.87
11433	Lucas2 Chest Compression Device	4/2/2025	10.00	5,021.25	0.00	625.97	625.97	4,395.28
11434	PCT14 Next Gen Combi Tool	4/28/2025	10.00	18,834.35	0.00	2,213.75	2,213.75	16,620.60
11476	PCT14 Next Gen Combi Tool	11/18/2025	10.00	18,976.83	0.00	1,169.80	1,169.80	17,807.03
11477	Lucas 3 Compression Device	3/25/2026	10.00	12,611.13	0.00	338.60	338.60	12,272.53
11478	Lucas 2 Compression Device	3/25/2026	10.00	7,469.25	0.00	200.54	200.54	7,268.71
11479	300 Gallon End Mount Skid Unit	1/7/2026	10.00	40,404.31	0.00	1,937.19	1,937.19	38,467.12
		Report Totals:		2,212,489.73	0.00	786,050.46	786,050.46	1,426,439.27

Exhibit C

UNIT #	ASSET	TYPE	COST	ADDITIONS	DATE		LIFE (Years)	ANNUAL DEPRECIATION	2026 VALUE
#	ASSET	TYPE	COST		DATE		LIFE	$ -	
WT-5159	2007 Pierce Contender	Tender	$ 265,152.80		2007	2007	20	$ 13,257.64	$ 13,257.64
E-5112	2007 Pierce Contender	Engine	$ 289,387.05		2007	2007	20	$ 14,469.35	$ 14,469.35
R-5172	2007 Pierce Dash Encore	Rescue Unit	$ 413,702.18		2007	2077	20	$ 20,685.11	$ 1,468,642.74
UT-5176	2008 Ford F250 Crewcab Pickup	Support Veh	$ 35,975.94		2008	2008	10	$ 3,597.59	$ (28,780.75)
WT-5155	1991 Spartan Westates	Pump/Tend	$ 33,321.50	20,000	4/13/2012	7/4/1905	10	$ 5,332.15	$ (41,328.60)
UT-5174	2013 Ford F150	Support Veh	$ 18,500.00	2,000	2/1/2024	7/16/1905	10	$ 2,050.00	$ 14,400.00
5132	1997 International 4700 Type III	Engine	$ 5,500.00		9/2/2022	7/14/1905	10	$ 550.00	$ 3,300.00
E-5113	2006 HME Weststates	Engine	$ 40,000.00		6/20/2025	7/17/1905	10	$ 4,000.00	$ 36,000.00
WT-5150	2025 Pierce FL 3000 Gallon Water Tender	Tender	$ 536,056.08		6/28/2025	7/17/1905	20	$ 26,802.80	$ 509,253.28
UT-5173	2008 Dodge Ram 2500 Utility Vehicle	Support Veh	$ 16,312.00		9/5/2025	7/17/1905			$ 16,312.00
	SUB-TOTAL VEHICLES		$ 1,653,907.55						$ 1,653,907.55
									$ -
	40' Conex Storage Container	Equipment	$ 6,500.00		5/1/2025	7/17/1905	20	$ 325.00	$ 6,175.00
	Emergency Light System	Opitcom	$ 12,000.00		2001	2001	10	$ 1,200.00	$ (18,000.00)
	Office Furniture / Equipment	Furniture	$ 10,930.00		Various		10	$ 1,093.00	$ (2,203,488.00)
	10 Radios	Equipment	$ 8,225.90		2002	2002	10	$ 822.59	$ (11,516.26)
	Hopmaltro Extrication Equipment	Equipment	$ 27,060.00		2003	2003	10	$ 2,706.00	$ (35,178.00)
	SCBA Equipment	Equipment	$ 199,000.00		1/5/2025	7/17/1905	20	$ 9,950.00	$ 189,050.00
	Cell Tower	Equipment	$ 100,000.00		10/1/1997	6/19/1905	30	$ 3,333.33	$ 3,333.33
	Camera	Equipment	$ 5,362.50		6/30/2006	6/28/1905	10	$ 536.25	$ (5,362.50)
	Sharp Copier	Equipment	$ 5,639.00		11/3/2005	6/27/1905	10	$ 563.90	$ (6,202.90)
	AMKUS Rope Rescue System	Equipment	$ 5,970.50		6/9/2009	7/1/1905	10	$ 597.05	$ (4,179.35)
	Cell Tower # 2	Equipment	$ 100,000.00		8/1/2009	7/1/1905	30	$ 3,333.33	$ 43,333.33
	MAKO Air Compressor/Fill Station/ Casade	Equipment	$ 44,687.31		11/10/2010	7/2/1905	20	$ 2,234.37	$ 8,937.46
	218 Ton Lift Bag Set- 7 Sets	Equipment	$ 7,891.95		6/28/2011	7/3/1905	10	$ 789.20	$ (3,945.98)
	SUB-TOTAL EQUIPMENT		$ 533,267.16						$ 533,267.16
	TOTAL EQUIPMENT & VEHICLES								$ -
									$ -
	Cooper Station	Building	$ 75,000.00		1957	1957	30	$ 2,500.00	$ (97,500.00)
	Bertsch Station	Building	$ 60,786.55		1992	1992	30	$ 2,026.22	$ (8,104.87)
	Washington Station (Hqtrs)	Building	$ 1,115,000.00		1997	1997	30	$ 37,166.67	$ 37,166.67
	Washington Station (Hqtrs)	Building	$ 59,500.00		6/30/2007	6/29/1905	30	$ 1,983.33	$ 21,816.67
	Washington Station-Exhaust System	Building	$ 14,168.00		6/30/2008	6/30/1905	30	$ 472.27	$ 5,667.20
	Washington Station - Roof Replacement	Building	$ 81,363.00		6/21/2022	7/14/1905	25	$ 3,254.52	$ 68,344.92
	Bathroom Remodel	Building	$ 7,588.58				30	$ 252.95	$ (504,893.52)
			$ 1,413,406.13						

CRESCENT FIRE PROTECTION DISTRICT
STAFF REPORT

TO: **BOARD OF DIRECTORS**

FROM: **BILL GILLESPIE, INTERIM FIRE CHIEF**

DATE: **NOVEMBER 9, 2026**

SUBJECT: **AUTHORIZATION TO PURCHASE TWO USED VEHICLES FOR THE DISTRICT EMERGENCY RESPONSE STAFFING PROGRAM (DERSP)**

RECOMMENDATION

Staff recommends that the Board of Directors:

1. Receive staff report.
2. Technical questions from the Board.
3. Take public comment.
4. Further Board discussion.
5. Authorize the purchase of two used vehicles for DERSP operations, at a combined cost not to exceed $60,000 including applicable taxes, registration, and necessary initial equipment, subject to the District's procurement requirements and available appropriations.

BACKGROUND

The Crescent Fire Protection District administers the District Emergency Response Staffing Program (DERSP) to employ temporary, intermittent personnel for eligible emergency response assignments, including mutual aid deployments, prepositioning, move-up coverage, and other authorized assignments.

DERSP employees require reliable transportation to travel to and from assignments and to support operational and administrative needs associated with deployments. Purchasing two used vehicles would provide dedicated transportation for these personnel, reduce reliance on personal vehicles or other department vehicles, and improve the District's ability to support simultaneous or overlapping assignments.

The District has historically received Fire Protection Services / Charges for Services Rendered revenue from reimbursable emergency response activity. These receipts predate DERSP's establishment and should not be characterized as revenue generated by DERSP itself. The historical figures are presented to illustrate the scale of this type of activity.

FISCAL ANALYSIS

The District previously reported the following Fire Protection Services / Charges for Services Rendered revenue:

FY 2022/23: $55,479.54

FY 2023/24: $523,549.87
FY 2024/25: $261,516.14
Three-year total: $840,545.55; average annual revenue: $280,181.85.

The adopted FY 2026/27 budget includes $250,000 in projected Fire Protection Services revenue (account 48300). This is a revenue projection, not an identified vehicle-purchase appropriation or a guarantee of available cash.

The total acquisition cost, including vehicle purchase prices, taxes, title/registration, inspections, and any required outfitting, is not yet established. Ongoing costs will include insurance, fuel, maintenance, and repairs. Prior to purchase, staff will confirm the funding source, available budget authority, procurement compliance, and any required budget amendment.

Although the vehicles are intended to support reimbursable response assignments, the extent to which vehicle-related costs may be recovered depends on applicable assignment and reimbursement rules. No specific reimbursement or payback period is assumed in this report.

PREVIOUS DISTRICT VEHICLE PURCHASE

As a relevant purchasing precedent, the District acquired a used 2013 Ford F-150, listed in its capital asset schedule as 5107 and subsequently assigned to Battalion Chief James Weiland. The schedule lists a February 1, 2024 asset date, $18,500 acquisition cost and $2,000 in additional capitalized costs, totaling $20,500. This historical cost provides a useful comparison, but does not establish current market prices or vehicle suitability.

CAL OES SUPPORT VEHICLE REIMBURSEMENT

The District's November 2, 2026 Cal OES F-142 reimbursement invoice for the Little Giant incident (August 21–September 5, 2026; invoice F-20261152-CRT) documents 16 reimbursable support-vehicle days at $200 per day, for $3,200 in vehicle reimbursement. The assigned vehicle was classified as "Other (3/4 Ton & Above)." The invoice lists daily rates of $178 for a half-ton pickup, $200 for a three-quarter-ton or larger vehicle, and $244 for an SUV. These are the rates reflected on that invoice; actual reimbursement is contingent on applicable agreements, approvals, classification and documented assignments.

ILLUSTRATIVE PURCHASE-COST RECOVERY

The following scenarios assume one qualifying vehicle accompanies each deployed employee, 16 reimbursable days per assignment (matching the Little Giant example), and either one or two such assignments per vehicle per year. The amounts are gross support-vehicle reimbursement only; they exclude all operating expenses and do not represent net profit or guaranteed repayment.

Vehicle cost	$178/day	$200/day
$20,500 used truck	3.6 years	3.2 years
$35,000 used truck	6.1 years	5.5 years
$55,000 new truck	9.7 years	8.6 years

For two vehicles deployed separately under the same assumptions, total acquisition costs and total annual vehicle reimbursements would each be twice the per-vehicle figures; the illustrative recovery time per vehicle would remain unchanged. For example, two $35,000 vehicles would cost $70,000, and two 16-day assignments per vehicle annually at $200/day would generate $12,800 in combined annual gross vehicle reimbursement, equivalent to approximately 5.5 years to recover the combined acquisition cost before expenses.

This analysis is a simple gross-revenue comparison, not a financing schedule or a guarantee of cost recovery. Assignment frequency, eligible billable days, future rates, vehicle category, reimbursement approval and payment timing may vary. Staff should confirm the final vehicle specifications, procurement compliance, available budget appropriation, and applicable reimbursement eligibility before purchase.

ATTACHMENTS

1. Cal-OES 2026 Rate Letter

GAVIN NEWSOM
GOVERNOR

CAROLINE THOMAS JACOBS
DIRECTOR

July 1, 2026

TO: CALIFORNIA FIRE AND RESCUE MUTUAL AID SYSTEM AGENCIES

SUBJECT: **Updated 2026 Rate Letter effective July 1, 2026, for all California Fire Assistance Agreement (CFAA) orders and requests.**

Dear Chief:

The following reimbursement rates apply to responses under the terms and conditions of the CFAA for the period beginning **July 1, 2026**.

IMPORTANT TO NOTE:
On July 23, 2025, FEMA updated its Schedule of Equipment Rates, effective July 1, 2025, resulting in significant reductions to reimbursement rates for many fire apparatus and support equipment categories used under the California Fire Assistance Agreement (CFAA). Accordingly, the November 1, 2025, CFAA Rate Letter reflected these reductions based on FEMA's nationally derived rate methodology.

In response, Cal OES, the CFAA Committee, and FEMA worked collaboratively to develop California-specific emergency apparatus rates that more closely reflect the actual costs of operating emergency fire apparatus in California. These updated rates are incorporated into this annual Rate Letter.

Cal OES and the Committee will continue to work collaboratively with FEMA each year to review and refine equipment rates, ensuring reimbursement methodologies appropriately reflect California's operational cost realities while supporting the long-term readiness and sustainability of the California Fire and Rescue Mutual Aid System.

Personnel Base Rates: These rates ONLY apply if your agency does NOT have rates on file.

- Overhead at or above Strike Team/Task Force Leader: $42.72 (ST) $64.09 (OT) per hour
- Engine Company and Overhead at or below Strike Team/Task Force Leader (Trainee): $33.16 (ST) $49.74 (OT) per hour

NOTE: Base Rates are required to be shown at straight time (ST) on the annual salary survey; however, agencies will be reimbursed at an overtime rate (OT) of time and one-half at invoicing for base rates. Both straight and overtime rates are reflected above.

FIRE AND RESCUE BRANCH
3650 SCHRIEVER AVENUE, MATHER, CA 95655
(916) 845-8711 TELEPHONE (916) 845-8396 FAX

The following apparatus rates will apply to responses effective at the time of initial dispatch:

- There is a 16-hour maximum allowable charge per 24-hour period from the time of initial dispatch.

Emergency Apparatus Rates	
Typing	**Hourly**
Type I	$278.07
Type II	$145.36
Type III	$173.09
Type IV	$103.53
Type V – VII	$112.82
Water Tender Tactical I	$162.22
Water Tender Tactical II	$157.66

Reimbursement shall be calculated on a daily basis for local jurisdiction support equipment:

Support Equipment Rates	
Government Owned Vehicles	**Daily**
Sedan	$145.00
Pickup	$178.00
Van	$256.00
SUV	$244.00
Other (3/4 ton & above)	$200.00

Privately Owned Vehicle rate will be reimbursed on a per mile basis:

Privately Owned Vehicle Rate
$0.725

Rental Vehicle rates will be reimbursed using the state rates below based on incident position:

Rent-A-Car Rates		
Class Type	**Daily**	**Weekly**
Compact Sedan	$44.49	$192.44
Midsize / Intermediate Sedan	$44.49	$192.44
Standard Sedan	$45.96	$198.79
Full Size Sedan	$45.96	$198.79
Intermediate Hybrid Vehicle	$55.34	$284.91
Intermediate Electric Vehicle	$63.54	$327.14
Compact SUV	$62.28	$311.38
Midsize SUV	$62.28	$311.38
Standard SUV	$88.14	$453.84
Full-Size SUV	$123.29	$634.83
Compact Pickup Truck / 1/2-ton Pickup Truck	$76.42	$363.24
7 Passenger Mini Van	$64.70	$333.18
12/15 Passenger Van	$146.73	$755.50
Rent-A-Truck Rates*		
¾ Ton Pickup Truck w/Tow	$99.86	$617.00
1-Ton Pickup	$117.44	$725.60
Cargo Van	$102.69	$528.75
15' Cutaway Box Van w/Ramp	$89.88	$462.84
16' Box Truck	$109.08	$561.72
24' Box Truck	$128.30	$660.61
26' Box Truck	$128.30	$660.61
14' – 16' Stake Bed	$109.08	$561.72
20' – 24' Stake Bed	$128.30	$660.61

- Class types in the Rent-A-Truck Rates section will be charged an additional $.20 per mile for all miles traveled.
- In addition, the list of positions authorized for reimbursement of rental vehicles above the compact/intermediate rate can be found here. If the ICS position is not listed in the link, approval must be documented on an ICS-213 for above the compact/intermediate rate.

Lodging, Meals, and Incidentals will be reimbursed at the rates below:

Lodging Rate
$151.00 *Reimbursed up to a ceiling of 150%

Meal and Incidental Rates	
Breakfast	$19.00
Lunch	$22.00
Dinner	$32.00
Incidentals	$5.00

The de minimis administrative rate will be added to the total of approved reimbursements unless an agency-specific administrative rate is submitted:

De minimis Administrative Rate
15.00%

REQUIRED SIGNATURE:
Each fire agency's **authorized representative** is required to sign all applicable rate and form submissions within the Mutual Aid Reimbursement System (MARS). By signing, the representative certifies, **under penalty of perjury**, that the information provided is accurate to the best of their knowledge and that the agency will comply with the terms and conditions of the California Fire Assistance Agreement (CFAA) and its internal accounting and reimbursement standards. Fire agencies must acknowledge acceptance of either the established base rate(s) and/or their agency's salary rates through this required signature process.

Pursuant to the CFAA, each local fire agency shall submit an **annual signed salary survey**. Failure to provide a signed salary survey from the agency's authorized representative will result in Cal OES having **no basis to process reimbursement** for any CFAA-authorized responses.

REVIEW:
Upon request, fire agencies shall provide Cal OES with supporting documentation used to establish their rates and methods of compensation. Cal OES will annually select a sample of agencies for review by Cal OES and the CFAA Committee. Agencies must submit all requested documentation within **thirty (30) calendar days** of notification. This process does not supersede the **Examination and Audit** provisions established within the Agreement.

For questions regarding the updated annual rate letter or *Instructions for Completing the Cal OES Salary Survey* in MARS, please contact the Fire and Rescue Branch support staff at (916) 845-8711 or cfaareimbursement@caloes.ca.gov.

Sincerely,

Lori Lopez
Deputy Chief of Administration
California Governor's Office of Emergency Services
Fire and Rescue Branch

CRESCENT FIRE PROTECTION DISTRICT
STAFF REPORT

TO: **BOARD OF DIRECTORS**

FROM: **BILL GILLESPIE, INTERIM FIRE CHIEF**

DATE: **NOVEMBER 9, 2026**

SUBJECT: **Verizon Wireless – Letter of Interest to Lease Property for Wireless Telecommunications Equipment Collocation APN: 118-020-036-000**

RECOMMENDATION

Staff recommends that the Board of Directors:

1. Receive staff report
2. Technical questions from the Board
3. Take public comment
4. Further Board discussion
5. Approve a Letter of Interest by Verizon Wireless to Explore possible Lease Property for Wireless Telecommunications Equipment Collocation

BACKGROUND

The property owned by Crescent Fire Protection District located at 255 W. Washington Blvd contains two monopole towers located on the southeast portion of the property.

Centerline, LLC, an authorized representative of Verizon Wireless (Verizon), has submitted a Letter of Interest expressing Verizon's interest in leasing a portion of the property identified as APN 118-020-036-000 for the purpose of collocating wireless telecommunications equipment on an existing monopole. Centerline, LLC is currently interested in evaluating the potential to collocate cellular equipment on the southern tower.

Verizon is seeking to establish preliminary agreement on the general business terms of a potential lease before proceeding with the extensive due diligence, engineering, permitting, and other development activities necessary to determine the feasibility of the proposed installation.

The proposed project would allow Verizon to install, operate, and maintain equipment necessary to transmit and receive wireless communications signals. The proposed lease would provide Verizon with a designated equipment area and associated access and utility rights while allowing the agency to retain ownership of the underlying property.

DISCUSSION

Centerline. LLC as representative for Verizon, has requested to establish a letter of interest as a good faith measure to show interest by the Board should it be determined that the existing monopole tower contains adequate capacity to support Verizon cellular equipment. The company is hesitant to invest in the evaluation and engineering review required without a level of interest from the Board to move forward with a lease should the evaluation return favorable results.

Staff recommends that the Board of Directors review Verizon Wireless' Letter of Interest and authorize staff to proceed with negotiations regarding a potential lease agreement with Verizon Wireless for the installation and operation of wireless telecommunications equipment on the existing monopole located on agency-owned property identified as Assessor's Parcel Number (APN) 118-020-036-000.

Any final lease agreement would be subject to review and approval by the Board of Directors prior to execution.

The preliminary business terms submitted by Verizon as detailed in their letter of interest are summarized below:

Lease Provision	Proposed Terms
Lease Premises	Approximately 20 feet by 20 feet of ground or rooftop space, as applicable, together with non-exclusive rights-of-way for access and utilities. Final locations and equipment would be identified in plans approved by the landlord and incorporated into the lease.
Permitted Use	Construction, operation, and maintenance of a wireless telecommunications facility for the transmission and reception of radio communications signals.
Lease Term	Initial term of five (5) years, with four (4) automatic renewal options of five (5) years each, for a potential total term of twenty-five (25) years. Verizon would retain an annual termination right upon three (3) months' notice.

Lease Provision	Proposed Terms
Monthly Rent	$1,600 per month, with annual increases of two percent (2%).
Commencement Date	First day of the month in which construction begins.
Testing and Due Diligence	Prior to lease commencement, the landlord would provide Verizon access to conduct inspections, surveys, testing, and other necessary evaluations to determine the suitability of the property.
Access	Twenty-four (24) hours per day, seven (7) days per week. Verizon proposes constructing a separate entrance to its designated ground-space area.
Utilities	Verizon would be responsible for providing, at its expense, the electrical power and high-speed fiber connections necessary for facility operations.
Title	A Memorandum of Lease would be recorded.
Insurance	Each party would maintain comprehensive general liability and property liability insurance, with minimum limits of $1,000,000 for injury or death of persons in any one occurrence and $500,000 for property damage in any one occurrence.
Contingency	The lease would be contingent upon Verizon obtaining all necessary permits and securing approval to use the premises as a wireless telecommunications facility.
Confidentiality	The proposed letter requests that the landlord maintain confidentiality regarding the proposed terms and conditions and details of subsequent negotiations.

Verizon's Letter of Interest expressly states that it is intended to be non-binding and is solely intended to summarize the preliminary business terms for purposes of negotiating a potential lease.

The letter does not create a legally binding obligation for either party to enter into a lease agreement. Any final lease would be subject to Verizon's review and approval, as well as the agency's applicable approval process and execution of a mutually acceptable written agreement.

Accordingly, Board consideration of the proposal would not constitute approval of a final lease or authorization for Verizon to begin construction or install equipment.

FINANCIAL CONSIDERATIONS

Under Verizon's proposal, the agency would receive monthly lease revenue of $1,600, equivalent to $19,200 annually during the first year of the lease if the site is found favorable and the Board chose to move forward with a lease.

The proposed lease includes annual rent increases of two percent (2%). Assuming the lease remains in effect and the proposed increases are applied annually, rental revenue would increase over the potential twenty-five-year lease term.

The proposed arrangement would also require Verizon to pay for the utilities necessary to operate its telecommunications equipment.

The financial terms would be subject to further review and negotiation to ensure the lease adequately compensates the agency for the use of its property, associated access rights, and any impacts to existing agency operations.

ATTACHMENT:

1. Verizon Wireless Letter of Interest submitted by Centerline, LLC

CENTERLINE

October 15, 2026

Centerline Communications LLC
750 W Center St. Suite 301
West Bridgewater, MA 02379

RE: Letter of Interest – Proposal to Lease Space to Verizon Wireless for Commercial Wireless Cellular Facility (Crescent City North) located at:

255 W Washington Blvd.
Crescent City, CA 95531
APN: 118-020-036-000

Dear Crescent Fpd:

Centerline, LLC is an authorized representative for Verizon Wireless ("Verizon"). This letter is to confirm Verizon's interest in leasing space on the property located on APN: 118-020-036-000, for the purpose of collocating on an existing monopole. Verizon would like to come to a "handshake" agreement on the basic terms of the lease prior to beginning all the necessary and expensive steps it will take to develop the site. Therefore, to that end Verizon proposed the following terms:

1.) Lease Premises:	The proposed ground/rooftop lease area will be approximately 20' X 20' and non-exclusive rights of way for access and utilities. All proposed locations and equipment will be clearly depicted on the plans, approved by yourself or a person you designate, and made part of the lease agreement.
2.) Use:	Construction, operation, and maintenance of a cell-site for the transmission and reception of radio communications signals
3.) Term:	Initial term of Five (5) years plus Four (4) automatic renewal options for a total of twenty-five (25) years. Verizon would have the annual right to terminate the lease with 3 months' notice.
4.) Rent:	$1,600/month, 2% annual Increase.
5.) Commencement:	First day of the month of start of construction.
6.) Testing:	Prior to lease commencement, Landlord shall provide access to allow Verizon to conduct any necessary inspections, surveys, and tests to determine the suitability of the property for Verizon's use.
7.) Access:	24 hours a day, 7 days a week. Verizon would create its own separate entrance to its ground space area.
8.) Utilities	At Verizon's expense, power and high-speed fiber are the only utilities needed for Verizon's operation of the facility.
9.) Title	A Memorandum of Lease will be recorded.

CENTERLINE

10.) Insurance:	Each party will maintain comprehensive general liability and property liability insurance with liability limits of not less than $1,000,000 for injury to or death of one or more persons in any one occurrence and $500,000 for damage or destruction to property in any one occurrence.
11.) Contingency	The lease is contingent upon Verizon's ability to obtain permits and use the premises as a wireless telecommunications facility.
12.) Confidentiality	Landlord will keep the terms and conditions contained herein, and the details of the ensuing negotiations, confidential between the parties.

This letter is intended to be a non-binding letter of interest entered into solely for the purpose of reflecting the interest of the parties in negotiating with one another and to summarize the basic business terms being proposed for the lease agreement. No portion of this letter is to be considered legally binding nor shall the provisions of this letter constitute any form of representation or warranty from one party to the other. The final lease agreement is subject to Verizon's review and approval and is contingent upon Verizon's signature.

I look forward to your response regarding this proposal and would be happy to provide additional information if necessary. My contact information is 530-417-1883 or cmagennis@clinellc.com.

Sincerely,

Celeste Magennis

Celeste Magennis
Site Acquisition Centerline Communications
Authorized Representative for verizon

AGREED AND ACCEPTED:

_____

Signature of Landlord or Authorized Representative

_____

Print Name

_____

Date

_____

Phone Number

750 W Center St, Suite 301
West Bridgewater, MA 02379
781-713-4725

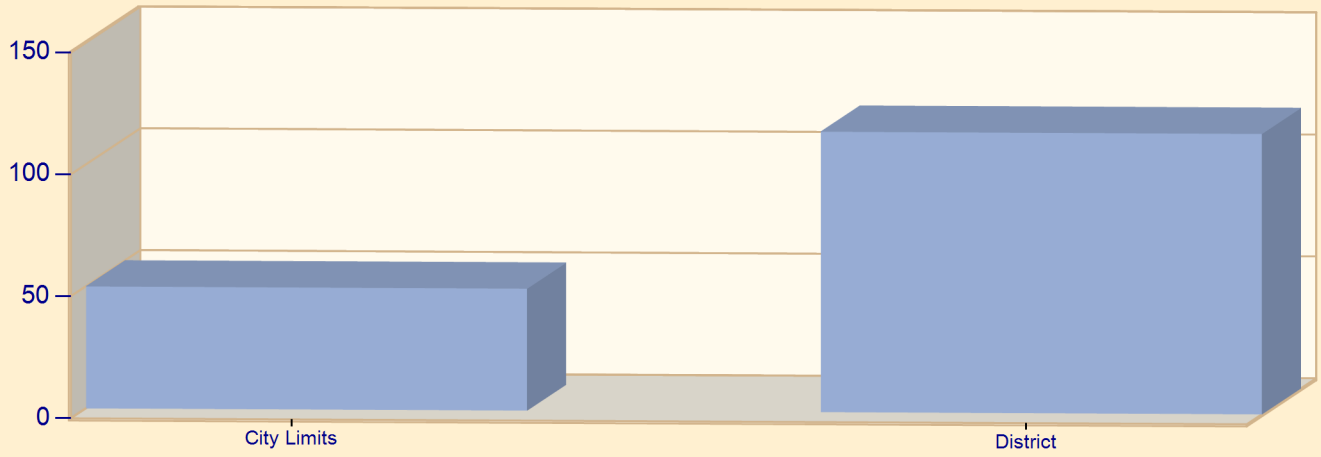
Crescent City Fire & Rescue

Crescent City, CA

This report was generated on 11/5/2026 4:48:18 PM

Incident Type Count per Zone for Date Range

Start Date: 10/01/2026 | End Date: 10/31/2026



ZONES	INCIDENT TYPE	COUNT
City Limits - City Limits		
	141 - Forest, woods or wildland fire	1
	311 - Medical assist, assist EMS crew	16
	321 - EMS call, excluding vehicle accident with injury	1
	322 - Motor vehicle accident with injuries	1
	323 - Motor vehicle/pedestrian accident (MV Ped)	1
	324 - Motor vehicle accident with no injuries.	3
	412 - Gas leak (natural gas or LPG)	1
	440 - Electrical wiring/equipment problem, other	1
	444 - Power line down	3
	445 - Arcing, shorted electrical equipment	1
	561 - Unauthorized burning	4
	611 - Dispatched & cancelled en route	11
	622 - No incident found on arrival at dispatch address	2
	733 - Smoke detector activation due to malfunction	1
	735 - Alarm system sounded due to malfunction	1
	745 - Alarm system activation, no fire - unintentional	2
	Total Incidents for City Limits - City Limits:	*50*
District - District		
	111 - Building fire	1
	113 - Cooking fire, confined to container	1

Zone information is defined on the Basic Info 3 screen of an incident.
Only REVIEWED incidents included.

ZONES	INCIDENT TYPE	COUNT
	122 - Fire in motor home, camper, recreational vehicle	3
	123 - Fire in portable building, fixed location	1
	130 - Mobile property (vehicle) fire, other	1
	131 - Passenger vehicle fire	2
	141 - Forest, woods or wildland fire	1
	311 - Medical assist, assist EMS crew	54
	321 - EMS call, excluding vehicle accident with injury	4
	322 - Motor vehicle accident with injuries	2
	323 - Motor vehicle/pedestrian accident (MV Ped)	3
	324 - Motor vehicle accident with no injuries.	2
	444 - Power line down	2
	445 - Arcing, shorted electrical equipment	2
	460 - Accident, potential accident, other	1
	561 - Unauthorized burning	11
	600 - Good intent call, other	1
	611 - Dispatched & cancelled en route	8
	622 - No incident found on arrival at dispatch address	3
	631 - Authorized controlled burning	2
	700 - False alarm or false call, other	1
	733 - Smoke detector activation due to malfunction	2
	735 - Alarm system sounded due to malfunction	4
	736 - CO detector activation due to malfunction	1
	745 - Alarm system activation, no fire - unintentional	2
	Total Incidents for District - District:	*115*

Total Count for all Zone:	***165***

Zone information is defined on the Basic Info 3 screen of an incident.
Only REVIEWED incidents included.