CRESCENT FIRE PROTECTION DISTRICT
255 W. Washington Blvd., Crescent City, CA 95531
707.464.2421

# MINUTES OF THE
# CRESCENT FIRE PROTECTION DISTRICT
# BOARD OF DIRECTORS

## REGULAR MEETING HELD
## MONDAY, JULY 13, 2026
## AT 5:00 P.M.

## 1. CLOSED SESSION

### 1.1 CONFERENCE WITH LABOR NEGOTIATORS

Chair Erler called the meeting to order at 5:00 P.M. The Board convened into closed session at 5:00 P.M.

The Board reconvened in open session at 5:12 P.M.

## 2. OPEN SESSION

### 2.1 CALL TO ORDER

The open session began at 5:12 P.M.

### 2.2 ROLL CALL

Board members present:

- Chair Jim Erler
- Director Rick Kelley
- Director Jim Nelson
- Director Dave Short

Board members absent:

- Vice Chair Jon Maxwell

Staff members present:

- Interim Fire Chief Bill Gillespie
- Administrative Specialist Vanessa Duncan

### 2.3 FLAG SALUTE

The Pledge of Allegiance was led by Director Short

### 2.4 REPORT OUT OF CLOSED SESSION ACTIONS, IF ANY

No reportable action was taken in closed session.

## 3. PUBLIC PARTICIPATION

No public comment at this time.

## 4. CONSENT CALENDAR

**4.1** APPROVE MINUTES OF THE REGULAR MEETING OF JUNE 8, 2026
**4.2** APPROVAL OF WARRANT CLAIMS FOR PERIOD COVERING JUNE 2026

On a motion by Director Kelley, seconded by Director Short, motion carried 4/0/1 with Vice Chair Maxwell being absent; the Board of Directors approved the Consent Calendar.

## 5. NEW BUSINESS

*Take action as necessary and appropriate.*

**5.1** ADOPT RESOLUTION NO. 26-002 ORDERING THE NOVEMBER 3, 2026 DISTRICT ELECTION, REQUESTING THE DEL NORTE COUNTY ELECTIONS DEPARTMENT TO CONDUCT THE ELECTION, AND REQUESTING CONSOLIDATION WITH THE NOVEMBER 3, 2026 STATEWIDE GENERAL ELECTION

RECOMMENDATION

1. Receive staff report
2. Technical questions from the Board
3. Take public comment
4. Further Board discussion
5. Adopt resolution No. 26-002 ordering the November 3, 2026 District election, requesting the Del Norte County Elections Department to conduct the election, and requesting consolidation with the November 3, 2026 Statewide General Election
6. Authorize the Clerk of the Board to submit the adopted and signed Resolution and any required District information to the Del Norte County Registrar of Voters

On a motion by Director Nelson, seconded by Director Short, motion carried 4/0/1 with Vice Chair Maxwell being absent; the Board of Directors adopted RESOLUTION NO. 26-002, ORDERING THE NOVEMBER 3, 2026 DISTRICT ELECTION, REQUESTING THE DEL NORTE COUNTY ELECTIONS DEPARTMENT TO CONDUCT THE ELECTION, AND REQUESTING CONSOLIDATION WITH THE NOVEMBER 3, 2026 STATEWIDE GENERAL ELECTION, and authorized the Clerk of the Board to submit the adopted and signed Resolution, together with any other required District information, to the Del Norte County Registrar of Voters.

## 6. OLD BUSINESS

*Take action as necessary and appropriate.*

No old business at this time.

## 7. CHIEFS REPORT

*Take action as necessary and appropriate.*

UPDATE ON CURRENT MATTERS AND THOSE IN PROGRESS

**7.1** RESPONSES OCCURRED BETWEEN: 06-01-26 to 06-30-26
Interim Chief Gillespie reported on responses for the month of June.

**7.2** FIRE CHIEF RECRUITMENT UPDATE
Interim Fire Chief Gillespie provided an update on the Fire Chief recruitment process, reporting that the District had received two applications. He also informed the Board that an individual had visited Washington Station earlier that day to express interest in the position. Chief Gillespie advised that he notified the City of the individual's interest, and the City subsequently extended the recruitment period by one additional week.

Chief Gillespie also reviewed the proposed interview panel members and requested that the Board designate one of its members to participate in the interview process. By consensus, the Board nominated Chair Erler to serve as the Board's representative on the interview panel.

**7.3** 4TH OF JULY ACTIVITIES
Interim Fire Chief Gillespie briefed the Board on the department's activities during the Fourth of July, including the number and types of incidents responded to. He also reported on a volunteer firefighter who sustained a work-related injury during the holiday.

**7.4** RECOGNITION OF VOLUNTEERS COMPLETING PROBATIONARY SERVICE
Interim Fire Chief Gillespie recognized volunteer firefighters Brad Loos, Ronan Northrup, Mike Popovitch, and Ben Weiland for successfully completing their probationary service and thanked them for their commitment to the department.

**7.5** DISTRICT VEHICLE STRIPING PROJECT
Interim Fire Chief Gillespie provided an update on the District vehicle striping project, reporting that two vehicles remained to be completed, with Engine 5112 scheduled to be striped last.

Chief Gillespie also informed the Board that District Benefit Assessment Oversight Committee member Dave Saylor had submitted his resignation from the committee.

## 8. BOARD COMMENTS

No comment at this time.

## 9. ADJOURNMENT

There being no further business to come before the Board, Chair Erler adjourned the meeting at 5:36 P.M. of the Crescent Fire Protection District Board of Directors to the next regularly scheduled meeting on August 10, 2026 at 5:00PM.

ATTEST:

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Vanessa Duncan, Clerk of the Board
Crescent Fire Protection District